

# Public Document Pack



CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

Dr Gwynne Jones.  
Prif Weithredwr – Chief Executive  
CYNGOR SIR YNYS MÔN  
ISLE OF ANGLESEY COUNTY COUNCIL  
Swyddfeydd y Cyngor - Council Offices  
LLANGFNI  
Ynys Môn - Anglesey  
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<b>RHYBUDD O GYFARFOD</b>	<b>NOTICE OF MEETING</b>
<b>PWYLLGOR CYSWLLT Y SECTOR GWIRFODDOL</b>	<b>VOLUNTARY SECTOR LIAISON COMMITTEE</b>
<b>DYDD IAU, 11 IONAWR 2018 AM 2.00 OR GLOCH</b>	<b>THURSDAY, 11 JANUARY, 2018 AT 2.00 PM</b>
<b>YSTAFELL BWYLLGOR 1 SWYDDFEYDD Y CYNGOR LLANGFNI</b>	<b>COMMITTEE ROOM 1 COUNCIL OFFICES LLANGFNI</b>
<b>Swyddog Pwyllgor</b>	<b>Mrs Shirley Cooke 01248 752514 Committee Officer</b>

## AELODAU / MEMBERS

## CYNGOR SIR YNYS MÔN / ISLE OF ANGLESEY COUNTY COUNCIL

Cynghorwyr/Councillors Kenneth P Hughes, Gwilym O Jones, R Meirion Jones,  
Llinos Medi, Alun Mummery

## SECTOR GWIRFODDOL / VOLUNTARY SECTOR

Mr Islwyn Humphreys (Samariaid/Samaritans)  
Mr Andrew M Hughes (Medrwn Môn)  
Ms Eleri Lloyd Hughes (Age Cymru)  
Mrs Margaret Roberts (Llywydd/President of Merched y Wawr)

## IECHYD/ HEALTH

Eirian Wynne Williams (BIPBC/BCUHB)

## **A G E N D A**

**1      CHAIRPERSON**

To elect a Chairperson for the Committee.

**2      VICE-CHAIRPERSON**

To elect a Vice-Chairperson for the Committee.

**3      DECLARATION OF INTEREST**

To receive any declaration of interest from a Member or Officer regarding any item of business.

**4      MINUTES (Pages 1 - 6)**

- To submit for confirmation, the draft minutes of the meeting held on 12th January, 2017.
  
- To submit the minutes of the previous meeting scheduled for 13th July, 2017 for information.

**5      THIRD SECTOR GROUP**

To receive a verbal update by the Chief Officer, Medrwn Môn and the Strategic Transformation and Business Manager.

**6      DRAFT ACTION PLAN FOR THE VOLUNTARY SECTOR LIAISON COMMITTEE**

To submit the draft Action Plan for the partnership between Anglesey County Council and the Health Board (BCUHB).

**7      THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 7 - 20)**

To submit for information, a report by the Head of Democratic Services as presented to the Executive on 18<sup>th</sup> December, 2017.

## Voluntary Sector Liaison Committee

### Minutes of the meeting held on 12<sup>th</sup> January, 2017

**PRESENT:** Councillor Alun Mummery (Chair)

#### **Local Authority**

Councillors Jim Evans, Alwyn Rowlands, Ieuan Williams

#### **Voluntary Sector**

Mr Andrew M Hughes (Medrwn Môn)  
Ms Eleri Lloyd Hughes (Age Cymru)  
Mr Islwyn Humphreys (Samariaid/Samaritans)

**IN ATTENDANCE:** Mrs Annwen Morgan (Assistant Chief Executive - IOACC)  
Mr J Huw Jones (Head of Democratic Services - IOACC)  
Mrs Sian Purcell (Medrwn Môn)  
Mrs Shirley Cooke (Committee Officer - IOACC)

**APOLOGIES:** Councillor Aled Morris Jones  
Mr Wyn Thomas (BIPBC)

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#### **1. CHAIRPERSON**

Councillor Alun Mummery was elected Chairperson of the Liaison Committee to the end of March, 2017.

#### **2. VICE-CHAIRPERSON**

Mr Islwyn Humphreys was elected Vice-Chairperson of the Committee.

#### **3. DECLARATION OF INTEREST**

No declaration of interest was received.

#### **4. MINUTES**

The draft minutes of the meeting of the Voluntary Sector Liaison Committee held on 8<sup>th</sup> July, 2016 were presented and confirmed as correct.

#### **Arising thereon:-**

##### **Item 1 - Chairperson**

In relation to representation from the Betsi Cadwaladr University Health

Board (BCUHB) on this Committee, it was **resolved that the Assistant Chief**

**Executive seek confirmation from the Trust.**

**Action: As noted above.**

**Item 3 – 14<sup>th</sup> October, 2016 Minutes**

The Assistant Chief Executive reported that she has shared the information requested in relation to the Authority's investment in the Third Sector with the Chief Officer, Medrwn Môn.

**Item 5 - Review of the Funding Code of Practice and the Voluntary Sector Allocation 2015/16**

The Chief Officer, Medrwn Môn reported that that the Charitable Trust have requested a meeting with the Head of Function (Resources)/Section 151 Officer to discuss potential funding via the Trust.

**Item 6 - The Voluntary Sector's Strategy and the Liaison Committee's Role**

The Chief Officer, Medrwn Môn reported that the Medrwn Môn Board have discussed further options to build on the current partnership arrangements regarding drafting the strategy for joint working.

The Assistant Chief Executive reported that data collated is in the process of being analysed from responses to the Consultation on the Future Generations Act.

The Assistant Chief Executive reported that **Llio Johnson, the Senior Partnership Manager would update the Medrwn Môn Board at its next meeting.**

The Committee noted that the meeting of the Voluntary Sector Liaison Committee scheduled for the 13<sup>th</sup> October, 2016 was not quorate, therefore did not proceed.

**5. WORKING IN PARTNERSHIP**

The Chief Officer, Medrwn Môn tabled a discussion paper on the vision and strategy for working in partnership with the Third Sector on Anglesey, and the need for an action plan to realise the vision and aims of the strategic documents produced ie the Compact, Funding Code, Voluntary Policy, Partnership Policy.

The Chief Officer, Medrwn Môn acknowledged that although the Sector has faced many challenges over recent years with the introduction of the Social Services and Well-being (Wales) Act 2014 and the joint partnership with the Betsi Cadwaladr University Health Board (BCUHB), the Sector's contribution is creating a positive impact on service users. It was noted that further work needs to be done to include Medrwn Môn in discussions, to improve communication, and respond more efficiently to members of the public.

Reference was made to the success of community hubs in Beaumaris, Menai Bridge etc in bringing people together and sharing ideas and resources. It was noted that the model for community hubs permits individuals to make decisions regarding activities in their community.

**Action:**

**Medrwn Môn in consultation with the Isle of Anglesey County Council to draft an action plan for submission to the next meeting.**

## **6. COMMUNITY VOICE**

The Chief Officer, Medrwn Môn referred to Item 8 of the minutes of the 8<sup>th</sup> July, 2016, the Community Voice project would be coming to an end in March, 2017.

It was noted that discussions have taken place with the National Lottery regarding Third Sector future funding arrangements. An application for a grant will be submitted by the end of March, 2017, and if successful, would ensure the continuation of the following projects:-

- Citizen's Panel;
- Engagement and Consultation with the County Council;
- Children and Young People Framework for working with the County Council;
- Model for Building Communities.

It was also noted that Medrwn Môn have applied for funding through the Charitable Trust.

With reference to the consultation on the Budget for 2017/18, Medrwn Môn sought clarity on the impact of budget cuts on Third Sector funding for the forthcoming financial year.

Arising from discussion, the lack of volunteers in the Third Sector was highlighted, together with the need to develop volunteering skills. Discussion focused on ways to encourage volunteering, and the potential to utilise the skills of many of the volunteers associated with the Ynys Môn 2017 National Eisteddfod.

**Action:**

**The Head of Democratic Services to discuss this aspect with officials of the National Eisteddfod.**

## **7. THE EXECUTIVE'S FORWARD WORK PROGRAMME**

The Head of Democratic Services reported on the Executive's Forward Work Programme for the period January to August, 2017 as presented to the Executive on the 19<sup>th</sup> December, 2016.

This Work Programme is circulated to Medrwn Môn on a monthly basis to update the Sector on matters which are scheduled for consideration by the Executive and Scrutiny Committees.

**RESOLVED to accept the report.**

#### **8. NEXT MEETING**

Following discussion regarding convening meetings centrally in future, the Committee agreed that the next meeting of the Liaison Committee scheduled for 2.00pm on Thursday, 13<sup>th</sup> July, 2016 be held at the Council Offices, Llangefni.

**It was resolved that 2 meetings out of every 3 be convened internally, with 1 externally. It was agreed that this arrangement be reviewed in the future.**

The meeting concluded at 3.15 pm

**Councillor Alun Mummery  
Chair**

## **VOLUNTARY SECTOR LIAISON COMMITTEE**

### **Minutes of the meeting held on 13 July 2017**

**PRESENT:** Mr Islwyn Humphreys (Vice-Chair)

**Local Authority**

Councillors Gwilym O Jones, Llinos Medi, Alun Mummery

**Health Board**

Ms Eirian Wyn Williams (BCUHB)

**IN ATTENDANCE:** Mr J Huw Jones (Head of Democratic Services - IOACC)

Mrs Sian Purcell (Chief Officer - Medrwn Môn)

Ms Lindsey Williams (Community Voice - Medrwn Môn)

**APOLOGIES:** Councillors Kenneth P Hughes, R Meirion Jones

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The meeting of the Voluntary Sector Liaison Committee scheduled for the 13<sup>th</sup> July, 2017 was not quorate, therefore did not proceed.

**Mr Islwyn Humphreys  
Vice-Chair**

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ISLE OF ANGLESEY COUNTY COUNCIL	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>18 December 2017</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>January – August 2018</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

\* Key:  
*Strategic – key corporate plans or initiatives*  
*Operational – service delivery*  
*For information*

**B – What other options did you consider and why did you reject them and/or opt for this option?**

-

**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

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*For information*

2

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: January – August 2018.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2018

Updated 6 December 2017



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Page 10 Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **January – August 2018** is outlined on the following pages.

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2018

Updated 6 December 2017

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>January 2018</b>						
1	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  29 January 2018	
2	<b>Anglesey Further Education Trust – Accounts and Update</b>	Resources	Marc Jones Head of Function - Resources / Section 151 Officer  Cllr John Griffith		The Executive  29 January 2018	
3	<b>Schools' Modernisation – Llangefni Area – Report following the re-consultation (Ysgol y Graig and Ysgol Talwrn)</b>	Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones		The Executive  29 January 2018	
4	<b>Schools Modernisation – Progress Report (to include schools with fewer than 120 pupils)</b>  Approval of strategic direction.	Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones	Member Briefing Session  (To be confirmed)	The Executive  29 January 2018	

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Period: January – August 2018

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5	<b>Deprivation of Liberty Safeguards (DOLS)</b>	Adults Services	Alwyn Jones Head of Adults Services  Cllr Llinos Medi	To be confirmed	The Executive 29 January 2018	
6	<b>Holyhead Affordable Housing Development</b>	Housing	Shan Lloyd Williams Head of Housing Services  Cllr Alun W Mummery		The Executive 29 January 2018	
7	<b>STEM North Wales</b>	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development  Cllr Carwyn Jones Cllr Meirion Jones		The Executive 29 January 2018	
<b>February 2018</b>						
8	<b>Write off of Debts in value of over £5,000 (O)</b>  Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer	Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		Delegated Decision 28 February 2018	
9	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business  Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive 19 February 2018	

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Period: January – August 2018

Updated 6 December 2017

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10 <b>2017/18 Revenue and Capital Budget Monitoring Report – Quarter 3 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	To be confirmed	The Executive  19 February 2018	
11 <b>2018/19 Budget (S)</b>  Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	5 February 2018	The Executive  19 February 2018	28 February 2018
12 <b>Fees and Charges 2018/19</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  19 February 2018	
13 <b>Financial Reserves</b>  To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  19 February 2018	

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Period: January – August 2018

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14 <b>Discretionary Business Rate Relief Policy (O)</b>  Approve new policy following public consultation	A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	1 December 2017	The Executive  19 February 2018	
15 <b>Treasury Management Strategy 2018/19</b>  Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	To be confirmed	The Executive  19 February 2018	28 February 2018
16 <b>Charges for non-residential services 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  19 February 2018	
17 <b>Standard Charge for Council Care Homes 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  19 February 2018	

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18 <b>Independent Sector Residential and Nursing Home Fees 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  19 February 2018	
19 <b>Charges for independent home care services 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  19 February 2018	
20 <b>North Wales Population Assessment Regional Plan</b>  Approval.		Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi	Member Briefing Session (to be confirmed)	The Executive  19 February 2018 (to be confirmed)	
21 <b>Extra Care Housing, Seiriol</b>		Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi	31 January 2018	The Executive  19 February 2018 (to be confirmed)	

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22	<b>Schools' Modernisation – Seiriol Area</b>	Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones	31 January 2018	The Executive  19 February 2018 (to be confirmed)	
23	<b>CSSIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>	Children's Services	Llyr Bryn Roberts Interim Head of Children's Services  Cllr Llinos Medi	5 February 2018	The Executive  19 February 2018	
24	<b>30 year Housing Revenue Account Business Plan and capital programme 2018-2019</b>  Approval before its submission to Welsh Government with a grant claim for Major Repairs Allowance.	Housing Services	Head of Housing Services  Cllr Alun Mummery	To be confirmed	The Executive  19 February 2018 (to be confirmed)	
25	<b>Supporting People Programme Commissioning Plan</b>  Approval before its submission to the Regional Committee.	Housing Services	Head of Housing Services  Cllr Alun Mummery		The Executive  19 February 2018 (to be confirmed)	

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Period: January – August 2018

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26	<b>Tackling Poverty Strategy</b>  Approval of draft strategy for consultation.	Housing	Shan Lloyd Williams Head of Housing Services  Cllr Alun W Mummery		The Executive  19 February 2018	
<b>March 2018</b>						
27	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  26 March 2018	
28	<b>Well-being Plan – Public Services Board</b>	Chief Executive	Dr Gwynne Jones Chief Executive  Cllr Llinos Medi	To be confirmed	The Executive  26 March 2018	To be confirmed
29	<b>Corporate Scorecard – Quarter 3, 2017/18 (S)</b>  Quarterly performance monitoring report.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Dafydd Rhys Thomas	12 March 2018	The Executive  26 March 2018	

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30 <b>Discretionary Housing Payments Policy 2018/19 (O)</b>  Report on administration of the policy for 2017/18 and any recommended changes – determine policy.	There is a requirement for a collective decision by the Executive in detailing additional help towards housing costs for some benefit claimants	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  26 March 2018	
31 <b>Tenants Participation Strategy 2018 – 2021</b>		Housing	Head of Housing Services  Cllr Alun W Mummery	To be confirmed	The Executive  26 March 2018	
32 <b>Housing Maintenance Store</b>  Approval to sign an agreement with the provider.	The decision is linked to the Housing Revenue Account Business Plan.	Housing	Head of Housing Services  Cllr Alun W Mummery		The Executive  26 March 2018 (to be confirmed)	
<b>April 2018</b>						
33 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  30 April 2018	

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<b>May 2018</b>						
34	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi	June 2018	The Executive  May 2018
35	<b>Corporate Scorecard – Quarter 2, 2017/18 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Dafydd Rhys Thomas	June 2018	The Executive  May 2018
36	<b>2017/18 Revenue and Capital Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  May 2018
37	<b>Tackling Poverty Strategy</b>  Approval of the document following the consultation period.	Part of the actions within the Council's Corporate Plan	Housing	Head of Housing Services  Cllr Alun W Mummery	To be confirmed	The Executive  May 2018 (To be confirmed)

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<b>June 2018</b>						
38	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. June 2018	
<b>July 2018</b>						
39	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. July 2018	

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